

FEES AND EXPENSES

Lamar University reserves the right to change fees in keeping with acts of the Texas Legislation and rules and regulations of the Texas State University System. By registering for classes at the university, the student agrees to abide by all the policies of the university.

1. Payment of Fees

A student is not registered until all fees have been paid in full or the student has paid the equivalent of a down payment on the installment plan (if available). Payment may be made by check, Mastercard/Discover/AMEX/VISA (online only), money order, currency or financial assistance (exemptions, loans, grants, and scholarships). Checks and money orders should be made payable to Lamar University and will be accepted subject to final payment. The university will not accept counter checks, postdated checks, credit card checks, or altered checks. Excess payments will be refunded through the student's Cardinal One card at the discretion of the university. Students on a "cash only" basis will be restricted to paying by MasterCard/Discover/AMEX/VISA, money orders, currency, or financial assistance. Payments can be made:

- Checks, money orders, cash and debit card payments may be made at the Cashier's office during working hours.
- On the Internet at <https://www.lamar.edu/pay> (<https://www.lamar.edu/pay/>).
- Mailed to:
Payment Center
P.O. Box 10183
Beaumont, TX 77710

Students who are delinquent on obligations will be prohibited from registering for class until all obligations are paid in full. Also, holds are placed on academic records so that students cannot obtain transcripts until all obligations are paid in full.

Delinquent obligations to the university will be sent to a collection agency and reported to credit bureaus. All costs of collections are paid by the student, which is generally an additional 33.333 percent of the student's obligations to the university. Delinquent accounts must be paid at the collection agency. Payment cannot be accepted by Lamar University if the account has been forwarded to a collection agency.

Installment Payment Program

This plan is offered during the Fall and Spring terms only. A down payment of 25% is due at the time of enrollment into the payment plan. Three equal installments of the remaining balance will be due before the end of the term. A \$20 non-refundable enrollment fee is assessed for enrollment into this plan and \$15 late fees will be applied if installment payments are not paid on time. For more information on the details of this payment plan, please visit <https://www.lamar.edu/students/paying-for-school/cashier-payment-options.html>.

Note: Installment plans will *not* be posted to your account until a 25% payment is made.

2. Summary of Registration Expenses

Each student must plan a budget carefully. The following web page is provided to determine the approximate cost of attendance.

<https://www.lamar.edu/students/paying-for-school/index.html> (<https://www.lamar.edu/students/paying-for-school/>)

* Tuition and fees vary from semester to semester and vary with the semester hours carried so the total may differ from this estimate.

Summaries of Fees

The following are "Summaries of Fees" that can be used in estimating total tuition and fee charges. The total amount of these fees is typical of other state universities in Texas though specific fees will vary from university to university. Note that these do not include course fees, and it is assumed the student is enrolled only at Lamar University.

<https://www.lamar.edu/students/paying-for-school/index.html> (<https://www.lamar.edu/students/paying-for-school/>)

3. Tuition

For detailed information on tuition and fees please refer to our tuition website (<https://www.lamar.edu/students/paying-for-school/tuition-and-fees.html>).

Graduate Tuition

For detailed information on tuition and fees please refer to our tuition website (<https://www.lamar.edu/students/paying-for-school/tuition-and-fees.html>).

Determining Residence Status

Texas law specifies that if there is any question as to the student's right to classification as a resident of Texas, it is the student's responsibility to (1) have his or her classification officially determined and (2) to register under the proper classification. Students are classified as resident, nonresident, or foreign for tuition purposes according to state statutes (Title 3, Texas Education Code) and Texas Higher Education Coordinating Board rules and regulations interpreting these statutes. These statutes, rules and regulations are available from the Office of Admissions Services in the John Gray Center, Building A. Questions should be directed to that office.

Tuition for Undergraduate Students with Excessive Credit Hours

In accordance with Texas Senate Bill 345 (1999), Section 61.0595 of the Education Code establishes that if a resident undergraduate student earns credit hours that exceed by at least 45 hours the number of credit hours required by a degree program, Lamar University will not receive state funding for those hours. The university will, therefore, charge the student the rate charged to non-resident students. For example, a degree program requires 120 semester credit hours, but a resident undergraduate student enrolls in 166 credit hours. The student is charged the resident rate for 120 plus 45 hours, totaling 165, but the student is charged the non-resident rate for any hours exceeding 165.

An undergraduate student who is not enrolled in a degree program is considered to be enrolled in a degree program requiring a minimum of 120 semester credit hours.

This law does not apply to a student enrolled in

- two or more baccalaureate degree programs at the same time
- a double-major degree program that requires 130 or more semester credits for completion, or
- a health professional baccalaureate degree program.

The following credits are not counted for purposes of determining whether the student has previously earned the number of semester credit hours specified above

- semester credit hours earned by the student before receiving a baccalaureate degree that has been previously awarded to the student
- semester credit hours earned by the student by examination or under any other procedure by which credit is earned without registering for a course for which tuition is charged
- credit for a remedial education course, a technical course, a work-force education course funded according to contact hours or another course that does not count toward a degree program at the institution, or
- semester credit hours earned by the student at a private institution or an out-of-state institution.

These provisions do not affect any students who initially enrolled as undergraduate students in any institution of higher education before the fall 1999 semester. For additional information, contact the Office of the Vice President for Finance and Operations.

4. Fees

For detailed information on tuition and fees please refer to our **tuition website** (<https://www.lamar.edu/students/paying-for-school/tuition-and-fees.html>).

Private Lessons in Voice and Instrumental Music

Applied music courses (per semester hour) \$50.00. Maximum \$150 per course.

Parking Fee

Charges for parking on campus are made at registration. Automobile registration fees are as follows: fall semester, \$60; spring semester, \$40; summer, \$20. Only one registration is required during an academic year, and a student's parking fee is honored until the end of Summer Session II.

Health and Accident Insurance

Campus sponsored health insurance is required of all international students and offered to all domestic students. Eligibility requirements apply and can be found on the **Academic Health Plans** (<https://lamar.myahpcare.com/>) (AHP) website along with enrollment forms and other detailed information. All services delivered at the SHC are paid at 100%. Premiums are due at the time of enrollment and are available per semester or on an annual basis.

Special Fees

Fees will be set by the university for courses in which special plans and/or field trips must be prepared and specialists secured as instructors. Students who feel they may be exempt from some fees should contact the Student Financial Assistance Office. For example:

Exemption 1: Scholarships to High School Honor Graduates

The highest-ranking student in the graduating class of a fully accredited Texas high school will be entitled to a tuition and laboratory fee waiver valued at approximately \$3,600. Details may be obtained from the Student Financial Assistance Office.

Exemption 2: Hazlewood

Persons who were citizens of Texas at the time of entry into the Armed Forces and who are no longer eligible for federal educational benefits are exempt from tuition, laboratory fees, Setzer Student Center fees,

general use fee, and computer use fee. This applies to those who served in World War I, World War II, the Korean Conflict, the Vietnam War, or Desert Storm and was honorably discharged. This exemption also applies to those veterans who entered service after Jan. 1, 1977, and did not contribute under the VEAP program. To obtain this exemption, necessary papers must be presented prior to registration and approval obtained from the Office of Veterans Affairs. The above exemption also extends to children of members of the Armed Forces who were killed in action or died while in the service in World War II, the Korean Conflict, or the Vietnam War. Students need to provide a copy of their separation papers (DD214) and a letter from the Veterans Administration stating that the student has no remaining eligibility. Students who expect to attend under a veterans' benefit plan should contact the Office of Veterans Affairs 90 to 120 days prior to registration. The Office of Veterans Affairs advises veterans on program and training opportunities, academic assistance, and counseling. Veterans interested in information in these areas should visit this office in the Wimberly Student Services Building.

5. Policy on Waiving Fees Multi-Campus Students

Students taking classes on more than one Lamar campus (Lamar University and Lamar Institute of Technology) may be entitled to a reduction of fees. The basis for the reduction would be so as not to exceed fee maximums for specific fees. The Cashiers' Office should be contacted for information regarding multi-campus adjustments or to ensure an adjustment is made. Adjustments will not be made until after the last day a refund for withdrawing from the university can be obtained.

Refund of Tuition and/or Fees

Students requesting a refund of tuition and/or fees resulting from dropped courses or from withdrawing from the university should direct questions to the Cashiers' Office. Withdrawal refunds are calculated as a percentage of total fees assessed, not as a percentage of partial payments on installments. Refunds for dropped classes are generally processed at the end of the second week past the 12th semester day of regular semesters and after the 4th semester day during summer sessions. Refunds for withdrawals are generally processed at the end of the second week following the 12th semester day for regular semesters and two weeks after the 6th semester day for summer sessions.

Students taking online courses in accelerated five- or eight-week terms may view the **calendar of dates** (<https://www.lamar.edu/onlinecalendar/>) critical for refunds.

Drop Vs. Withdrawal

Drop - Remove one or more but not all courses from your schedule. This can be done by you.

Withdrawal - Remove all courses for one or more semesters from your schedule. This must be done through the Registrar's office.

Refer to **General Academic Policies** (<http://www.lamar.edu/catalog-2016-2017/graduate-academic-policies/#dropping>) for more detailed information on dropping and/or withdrawing from courses.

Dropped Courses

In order to receive a 100% reduction of tuition and fees for dropped courses, a student must drop the course according to the timeline mandated by Texas Education Code 54.006, see the schedule below, and remain enrolled for some hours with the university. Questions should be directed to the Cashier's Office.

10-15 Week Courses

- a. Through the twelfth semester day, 100 percent.
- b. After the twelfth semester day, no refund.

8 Week Courses

- a. Through the sixth semester day, 100 percent.
- b. After the sixth semester day, no refund.

5-6 Week Courses

- a. Through the fourth semester day, 100 percent.
- b. After the fourth semester day, no refund.

Withdrawal from the University

Withdrawal refunds are determined by when the student withdrew, and the number of credit hours withdrawn from. Withdrawal percentages are applied to the total amount of tuition and fees as prescribed by state law, not the amount paid. The withdrawal schedule and proration of tuition and fees are mandated by Texas Education Code 54.006. Prorated withdrawals from the term or session are calculated based on the first day of class up to the date of the withdrawal.

Withdrawals made during terms/sessions 10 weeks or longer

- a. Prior to the first semester day, 100 percent less a \$15 matriculation fee.
- b. During the first through fifth semester days, 80 percent.
- c. During the sixth through tenth semester days, 70 percent.
- d. During the eleventh through fifteenth semester days, 50 percent.
- e. During the sixteenth through twentieth semester days, 25 percent.
- f. After the twentieth semester day, none.

Withdrawals being made during terms/sessions of more than 5 weeks, but less than 10 weeks

- a. Prior to the first semester day, 100 percent less a \$15 matriculation fee.
- b. During the first, second or third semester day, 80 percent.
- c. During the fourth, fifth or sixth semester day, 50 percent.
- d. Seventh semester day and after, none.

Withdrawals being made during terms/sessions of 5 weeks or less

- a. Prior to the first semester day, 100 percent less a \$15 matriculation fee.
- b. During the first semester day, 80 percent.
- c. During the second semester day, 50 percent.
- d. From the third semester day and after, none.

Withdrawing from the university does not relieve the student of any financial obligations under the Installment Payment Program or for any student loans, as these are the student's legal financial commitments.

Matriculation Fee

A matriculation fee of \$15 will be incurred by students who withdraw prior to the first day of class. This \$15 fee will be deducted from refunds.

Miscellaneous Fees

- Advanced Standing Examination (per course) \$50.00
- Parking Tickets \$20.00-\$200.00
- Special Handling Fee \$20.00
- Microfilming of abstract and binding of the first three copies of thesis \$75.00
- Microfilming of abstract and binding of the first three copies of field study or dissertation \$85.00

- Thesis, field study, or dissertation binding (each copy after the first three) \$10.00 + tax
- Diploma fees (with tax) \$24.45 + tax
- Cap, gown and hood (disposable) – Master's (plus tax) \$65.96
- Cap, gown and hood (rental) – Doctor's (plus tax) \$81.96
- Copyrighting \$45.00
- Photo Identification \$5.00

Other departments may charge fees for programs or services available to students. Questions regarding these charges should be directed to the corresponding departments.

Fines and Breakage Loss

Library fines, charges for breakage or loss of equipment, or other charges must be paid before a transcript of credit or a permit to re-enter the university will be issued. The university reserves the right to make a special assessment against any student guilty of inexcusable breakage, loss of instructional equipment or loss of other university property.